

Friends of EDS  
Meeting Minutes  
May 9, 2019

In attendance: Amanda Bultemeier, Tammy Kleeman-Dillback, Robin Renschler, Niki Traylor, Kevin Kunst, Mandy Scurry, Anna Palmer

Meeting was called to order by Niki at 4.04 pm. We were treated to a trinket of appreciation from Niki for the year. Pay it forward!

Minutes were approved from April meeting. Mandy made a motion to approve, Tammy gave a second. Minutes were approved without any further changes.

**Primary School update -**

- Grandparents Day theme is the Fabulous 50s; using students from the “Grease” production as well as primary school students! Planning for 300+ that day! Tear down begins at 12.30 pm and could use extra help, TRU takes care of tables but needs help with cleaning up.
- Final field trips are coming up – grade level as well as Book Buddy trips.
- Splish Splash and Field Day are also happening the final week of school. Ashley (from business office) will let us know whom needs to be paid for the inflatables. Niki will take care of purchasing Primary School lunch items for the 22<sup>nd</sup> from Sam’s.
- Summer Academy begins June 3.
- McDonald’s next to the school wants to donate to our teacher appreciation week in 2020.

**Upper School update –**

- AP exams this and next week
- Seniors graduate on May 17 – senior dinner, project presentations are that same Friday
- MS Field day is May 21, Friends will be providing the lunch for students.

**Head of School update -**

- Working on new hires for 5<sup>th</sup> grade, US Spanish, math teachers, video/broadcasting
- Still need US History and basketball coaches

**PAL (Parent/Administration Liaison) update –**

- Summer Academy still has spots available
- Final email coming for summer offerings – reading list, school supplies, dress code, etc.

### **Funding requests –**

- Pre-K requested \$1500 for a Mud Kitchen (to be used in the outdoor play area) motion was made to approve request by Anna, second from Mandy. Funding was approved.
- 5<sup>th</sup> grade needs a new white board in the classroom. \$500 for a new white board motion was made by Tammy, second by Mandy. Funding was approved.

### **Other Business –**

#### School Supplies

- 40 orders, so far, this year! Goal is 90+
- Portion of the proceeds is returned to Friends in the form of a check around September
- Orders will be received until June 15, delivered to school in early August

#### Spring Flower sale

- About 25 families participated
- Flowers will be available for pick up on Grandparent's Day
- Rexing's Nursery in Ft. Branch has been fantastic. Checking to see if they grow mums for the fall fundraiser.

#### Scholastic Book Fair

- More volunteers are needed for the Friday shift during Grandparent's Day
- Purchased reusable bins for the teacher wish list items.
- Double check on rolling over previous money from the book fair as well as this year's total

#### Skating Party update

- Fun event but didn't break even.
- Still want to think about scheduling them in the future, just need to improve communication options.
- Signs were purchased by administration that can have new inserts created for various activities, that might help spread information better!

### **Future Focus**

- Volunteer retreat planned for July 20 from 9 am – 12 pm at Traylor Brothers office. Include new families to EDS during the end of the session to help encourage them to get involved. Discuss meeting time options during the volunteer retreat this summer.
- Give Back Nights – Mandy looked into many local options - she's amazing! Planning on scheduling Orange Leaf in August to help welcome back families. Trying to get the Eagle to attend that event.
- Need 501c3 letter for Give Back night requests.
- Gnome Night will be October 3

Lots of very positive vibes about Friends and EDS in general. Morale is high! Great work this year, good momentum for next year.

Meeting was adjourned by Niki at 5 pm.