

Friends of Evansville Day School
October 18, 2021
Meeting Minutes

In attendance: Sarah Brooks, Laura Goulbourne, Robin Renschler, Kevin Kunst, Ryan Bixler-Rigg, Holly Ziemer, Judith Kunst, Lauren Hartmayer, Marisa Jones

Sarah Brooks brought the meeting to order at 5:08 pm. First order of business was a motion to approve September meeting minutes. First motion was given by Lauren Hartmayer and Second by Judith Kunst.

Financial Report: Provided by Treasurer Judith Kunst

Since our last meeting, Friends has earned \$2,115.50 from two sources:

- from the Puppy Chow Sale, \$1,715.50
- from the Trivia Night table sales, \$400.00

Since our last meeting, Friends has incurred \$2,479.92 in expenses

- from food, supplies, and new decals purchased for the Fall Festival booth, \$614.36
- from contract fees to reserve next year's Fall Festival booth spot, \$774.00
- from pumpkin decorating supplies purchased for Gnome Night, \$91.56
- from funding released for two approved faculty projects, \$1,000.00

With a net activity during the past month of -\$364.42, Friends has a current bank balance of \$18,320.77

Puppy Chow Updates:

- We still have puppy chow left over
- Will be sold to the middle and upper schools during lunch starting Thursday of this week
- We will also push for sales during this week's newsletter
- Primary school will have the option to buy next week on Monday and Thursday during car line
- Any leftover Puppy chow will be sold at a reduced price on 10/29/2021
- We also have leftover supplies from the puppy chow drive
 - EDS staff will have the option of choosing these items in exchange for a small donation. Any remaining items will be donated to the food bank.

Funding Updates:

- Social and Emotional Learning has started a newsletter
- Upper School Health Funding represented by Ashley Moran has started landscaping around the school

Gnome Night:

- October 21, 2021
- Friends has purchased supplies for pumpkin decorating at a cost of approximately \$90
- Tammy Kleeman-Dillback has organized parents to man the pumpkin decorating station
- It was proposed that Friends have a table at Gnome Night to help recruit for Trivia Night, book club, and volunteers for upcoming events

Trivia:

- The theme is 75 years of sitcoms
- \$200 per table and \$100 per table for staff with eight people per table
- Winning team will receive \$200
- Carson's brewery will be selling drinks and donating \$1 to Friends for each drink sold
- There will be a candy table
- Legence Bank is donating popcorn
- Looking for other vendors and/or sponsors for other snacks such as a nacho bar

Book Study:

- Will begin a book club our next meeting with our first book: Second Nature by Erin Clabough, PhD which incorporates neuroscience into parenting

Primary School Update given by Robin Renschler:

- Mrs. Renschler provided a "big thank you" to Friends for helping with the pumpkin decorating table
- Next week primary school will be having required parent/teacher conferences with an email sent out today
- Requests can be made to conference with specialty teachers
- The Halloween parade and concert will be held on 10/29/2021
- Grade 4 Giving Projects have kicked off
- Progress reports will go out by the end of this week
- There is a 4th grade field trip scheduled for the beginning of November

Middle and Upper School Update given by Holly Ziemer:

- High School Preview Night is on Wednesday, October 20, 2021, targeting 7-12th grades
- PSATs will be taken next week by 10th and 11th graders
- 2nd quarter seminars are scheduled to begin with Disney History and Chess seminars, to name a few
- The middle school SLC representatives have been selected and their first meeting is scheduled for this Friday
- The middle school wrapped up their candy bar fundraiser prior to Fall Break
- Progress reports will go out Friday
- Parent/teacher conferences are being held this week however teachers are available at any time for conferences if needed

Head of School Update given by Kevin Kunst:

- The school has several drills throughout the year
 - Have had two fire drills to date and will have a tornado drill in the future
 - There are two lockdown drills: Internal and External with an external lockdown drill to take place Wednesday AM. Parents will be notified via email.
- The school has a new alarm system in place

PAL Update given by Ryan Bixler-Rigg:

- EDS 75th anniversary weekend is coming up
 - Trivia Night Friday, November 5th
 - Saturday, Founders luncheon at the country club-
 - Alumni John Breckenridge will be honored
 - \$30 per ticket with an option for staff to not have to pay
 - Alumni pop ups are scheduled that evening but having difficulty finding coordinators. If someone is interested, or if you have information of someone that may be interested, please contact Ryan.
 - Sunday there is a food truck festival on the EDS campus with Bruce Li and La Campirana food trucks in attendance
 - The 2nd grade will have a lemonade stand and sweets table available.
- The annual raffle license has been submitted, but unsure if it will be approved prior to the 75th Anniversary Weekend. If not, it will be available to use at a later date.
- Azzip pizza fundraiser made \$136.25 for September. We should get entire 25% of sales for streak week last week.
- An Azzip teacher appreciation luncheon has been proposed

Upcoming Events:

- **School Store**
 - Information has been sent home with the primary school students other than 4th grade. Information will be sent out to 4th grade and middle school next week.
 - We have already acquired \$200 and should be getting a \$400 Wal-Mart gift card, as well as getting a larger purchase percentage for starting earlier in the year.
- **Thanksgiving Feast**
 - Will be different this year, without a meal in the gym due to Covid precautions. Treats will be delivered to classes instead.
- **Holiday Cookies and Tea:**
 - We will need volunteers for set up and tear down
- **Faculty Luncheon**

Sarah voiced another thank you to the Easteps for all their preparations to try to make the Fall Festival booth work as well as all those who had volunteered to work. She also expressed gratitude to Holly Morozov, Tammy Kleeman-Dillback, Jai Ru, Kai Tan, Laura Goulbourne, Ryan Bixler-Rigg, and Lauren Hartmayer for their help with making and distributing puppy chow.

Next meeting to be held November 15, 2021, at 5:00.

Meeting adjourned at 6:05pm.

Respectfully submitted,
Laura Goulbourne
EDS Friends Secretary